

ROUTING AND RECORD SHEET

DDA/REG
LOGGED

SUBJECT: (Optional)

OP 86-0066

FROM: Robert W. Magee
Director of Personnel

EXTENSION

NO.

DATE JAN 16 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for
Administration
7D24, Headquarters

27 JAN 1986

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DD/A REGISTRY
FILE: 20-1

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~~ADMINISTRATIVE-INTERNAL USE ONLY~~

86-0006

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Magee
Director of Personnel

SUBJECT: Distribution of Consolidated Fund Campaign Awards

1. Thanks to the efforts of Keyworkers and Vice Chairpersons in all components, the Consolidated Fund Campaign (CFC) of the Agency achieved over 103% of its 1986 goal.

2. It is fitting and appropriate that all those who contributed time and effort to achieving this result should receive official recognition. Attached for your attention and action are "Keyworker Awards" and "Special Service Awards" (for those who served as Vice Chairpersons) for those persons in your Directorate who were directly involved in the CFC. I suggest that these awards be presented in a manner that will ensure recognition of the recipients by their peers and by management.

3. I appreciate the support you, your staffs, and your component personnel have given to the CFC.

STAT



Robert W. Magee

Attachments:

- A. Keyworker Awards
- B. Special Service Awards

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